



May 14, 2024

Mayor Guy Titus  
Board of Public Works and Safety  
10 South State Street  
Greenfield, IN 46140

Re: WWTP Improvements Project – Commonwealth Pay Request

Mayor and Board Members,

I am requesting the Board's approval of the invoices that have been submitted by Commonwealth Engineers, Inc. in the total amount of \$48,117.10. These invoices are for engineering services rendered from March 1, 2024 through March 31, 2024 and are summarized here:

| <b>Mar-24</b>            |               |             |                     |
|--------------------------|---------------|-------------|---------------------|
| <b>Invoice #</b>         | <b>Detail</b> | <b>Date</b> | <b>Amount</b>       |
| 59290                    | PSA Contract  | 4/30/2024   | \$ 1,991.20         |
| 59291                    | Amendment #4  | 4/30/2024   | \$ 18,136.73        |
| 59292                    | Amendment #6  | 4/30/2024   | \$ 557.75           |
| 59293                    | Amendment #7  | 4/30/2024   | \$ 27,431.42        |
| <b>Total Pay Request</b> |               |             | <b>\$ 48,117.10</b> |

Once approved, these invoices, along with the disbursement request form, will be submitted to the IFA/SRF for their review and approval. A copy of the invoices have been included with this request. Please let me know if there are any questions or if any other information is needed at this time.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP  
Wastewater Utility Manager

**Wastewater Utility**  
809 South State Street: Greenfield, Indiana 46140  
[wwtp@greenfieldin.org](mailto:wwtp@greenfieldin.org)  
Phone 317-477-4360 Fax 317-477-4361



**COMMONWEALTH™  
ENGINEERS, INC.**  
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City of Greenfield  
Nicholas Dezelan, Manager  
809 South State Street  
Greenfield, IN 46140

Invoice number 59290  
Date 04/30/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through March 31, 2024

Agreement signed 04/28/20

**Regulatory Assistance**

Professional Fees

|                                  | Hours         | Billed Amount   |
|----------------------------------|---------------|-----------------|
| Project Manager IV               | 1.00          | 320.47          |
| Compliance Specialist            | 2.50          | 266.18          |
| Engineering Intern II            | 0.50          | 72.87           |
| Environmental Compliance Manager | 7.00          | 1,331.68        |
| Professional Fees subtotal       | 11.00         | 1,991.20        |
| Regulatory Assistance subtotal   |               | 1,991.20        |
|                                  |               | <b>1,991.20</b> |
|                                  | Invoice total | <b>1,991.20</b> |

**Invoice Summary**

| Description                                   | Contract Amount | Prior Billed | Total Billed | Remaining | Current Billed |
|---|-----------------|--------------|--------------|-----------|----------------|
| <b>PERMIT ASSISTANCE</b>                      | 27,065.00       | 27,062.41    | 27,062.41    | 2.59      | 0.00           |
| <b>GEOTECHNICAL INVESTIGATION/ENGINEERING</b> | 103,500.00      | 103,500.00   | 103,500.00   | 0.00      | 0.00           |
| <b>SITE SURVEY/INVESTIGATIONS</b>             | 70,000.00       | 70,000.00    | 70,000.00    | 0.00      | 0.00           |
| <b>REGULATORY ASSISTANCE</b>                  | 67,000.00       | 55,908.46    | 57,899.66    | 9,100.34  | 1,991.20       |
| Total   | 267,565.00      | 256,470.87   | 258,462.07   | 9,102.93  | 1,991.20       |



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City of Greenfield  
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Invoice number 59291  
Date 04/30/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through March 31, 2024

Amendment# 4 signed 08/09/2022

ADDITIONAL CONSTRUCTION PHASE SERVICES, SRF-IFA PLANNING, COORDINATION & REVIEW

| Description                                   | Contract Amount | % Work To Date | Previous Billed | Amount Billed | This Inv Billed |
|---|-----------------|----------------|-----------------|---------------|-----------------|
| <b>ADDITIONAL SRF-IFA REQUIRED WORK ITEMS</b> | 27,605.00       | 100.00         | 27,605.00       | 27,605.00     | 0.00            |
| Total   | 27,605.00       | 100.00         | 27,605.00       | 27,605.00     | 0.00            |

**Additional Construction Engineering**

Professional Fees

|                            | Hours | Billed Amount |
|----------------------------|-------|---------------|
| Designer IV                | 30.50 | 5,843.80      |
| Project Manager IV         | 7.00  | 2,243.31      |
| Project Manager III        | 4.50  | 1,349.24      |
| Engineering Intern II      | 26.25 | 3,825.68      |
| Senior Process Engineer    | 18.25 | 4,821.50      |
| Professional Fees subtotal | 86.50 | 18,083.53     |

Reimbursable Expenses

|  | Units | Billed Amount |
|--|-------|---------------|
| Miles  | 45.00 | 30.15         |
| Reproduction Processor - Hours               | 0.25  | 23.05         |
| Reimbursable Expenses subtotal               |       | 53.20         |
| Additional Construction Engineering subtotal |       | 18,136.73     |

Invoice total **18,136.73**

**Invoice Summary**

| Description                                       | Contract Amount | Prior Billed | Total Billed | Remaining  | Current Billed |
|---|-----------------|--------------|--------------|------------|----------------|
| <b>ADDITIONAL CONSTRUCTION ENGINEERING</b>        | 299,470.00      | 28,852.49    | 46,989.22    | 252,480.78 | 18,136.73      |
| <b>SECURITY SYSTEM</b>                            | 0.00            | 6,624.00     | 6,624.00     | -6,624.00  | 0.00           |
| <b>ADDITIONAL RESIDENT PROJECT REPRESENTATIVE</b> | 180,000.00      | 180,000.00   | 180,000.00   | 0.00       | 0.00           |

**Invoice Summary**

| Description   | Contract Amount | Prior Billed | Total Billed | Remaining  | Current Billed |
|---|-----------------|--------------|--------------|------------|----------------|
| <b>ADDITIONAL SRF-IFA REQUIRED WORK ITEMS</b>                 | 27,605.00       | 27,605.00    | 27,605.00    | 0.00       | 0.00           |
| <b>AMERICAN IRON &amp; STEEL COMPLIANCE</b>                   | 25,000.00       | 435.88       | 435.88       | 24,564.12  | 0.00           |
| <b>ASSET MANAGEMENT PLAN &amp; FISCAL SUSTAINABILITY PLAN</b> | 100,000.00      | 4,922.99     | 4,922.99     | 95,077.01  | 0.00           |
| Total   | 632,075.00      | 248,440.36   | 266,577.09   | 365,497.91 | 18,136.73      |



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City of Greenfield  
 Nicholas Dezelan, Manager  
 809 South State Street  
 Greenfield, IN 46140

Invoice number 59292  
 Date 04/30/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through March 31, 2024

Amendment# 6 signed 01/24/2023

WWTP SITE MATERIAL DISPOSAL / DAVIS ROAD BURN DUMP SITE

| Description   | Contract Amount | % Work To Date | Previous Billed | Amount Billed | This Inv Billed |
|---|-----------------|----------------|-----------------|---------------|-----------------|
| <b>DEVELOPMENT OF GROUNDWATER MONITORING PLAN (WWTP SITE)</b> | 9,870.00        | 0.00           | 0.00            | 0.00          | 0.00            |
| Total   | 9,870.00        | 0.00           | 0.00            | 0.00          | 0.00            |

**Waste Boundary Delineation (WWTP Site)**

Consultant

Consultant Other  
 SME

|   | Billed Amount |
|---|---------------|
| Consultant subtotal                             | 557.75        |
| Waste Boundary Delineation (WWTP Site) subtotal | 557.75        |

Invoice total **557.75**

**Invoice Summary**

| Description   | Contract Amount | Prior Billed | Total Billed | Remaining | Current Billed |
|---|-----------------|--------------|--------------|-----------|----------------|
| <b>WASTE BOUNDARY DELINEATION (WWTP SITE)</b>                 | 26,545.00       | 21,527.02    | 22,084.77    | 4,460.23  | 557.75         |
| <b>LANDFILL COVER COORDINATION</b>                            | 5,845.00        | 0.00         | 0.00         | 5,845.00  | 0.00           |
| <b>DEVELOPMENT OF GROUNDWATER MONITORING PLAN (WWTP SITE)</b> | 9,870.00        | 0.00         | 0.00         | 9,870.00  | 0.00           |
| <b>DAVIS ROAD BURN AREA SUPPORT</b>                           | 55,200.00       | 7,606.81     | 7,606.81     | 47,593.19 | 0.00           |
| <b>CONTINGENCY</b>  | 9,500.00        | 0.00         | 0.00         | 9,500.00  | 0.00           |
| Total   | 106,960.00      | 29,133.83    | 29,691.58    | 77,268.42 | 557.75         |



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Invoice number 59293  
Date 04/30/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through March 31, 2024

Amendment# 7 signed 09/12/2023

WWTP ADDITIONAL CONSTRUCTION ENGINEERING & RESIDENT PROJECT REPRESENTATIVE

**Additional Resident Project Representative**

Professional Fees

|                                    | Hours  | Billed<br>Amount |
|------------------------------------|--------|------------------|
| Resident Project Representative IV | 168.00 | 26,586.00        |
| Professional Fees subtotal         | 168.00 | 26,586.00        |

Reimbursable Expenses

|   | Units    | Billed<br>Amount |
|---|----------|------------------|
| Subsistence   |          | 57.50            |
| Miles   | 1,176.00 | 787.92           |
| Reimbursable Expenses subtotal                      |          | 845.42           |
| Additional Resident Project Representative subtotal |          | 27,431.42        |

Invoice total **27,431.42**

**Invoice Summary**

| Description                                       | Contract<br>Amount | Prior<br>Billed | Total<br>Billed | Remaining  | Current<br>Billed |
|---|--------------------|-----------------|-----------------|------------|-------------------|
| <b>ADDITIONAL CONSTRUCTION ENGINEERING</b>        | 60,000.00          | 57,500.00       | 57,500.00       | 2,500.00   | 0.00              |
| <b>ADDITIONAL RESIDENT PROJECT REPRESENTATIVE</b> | 215,000.00         | 60,994.42       | 88,425.84       | 126,574.16 | 27,431.42         |
| Total   | 275,000.00         | 118,494.42      | 145,925.84      | 129,074.16 | 27,431.42         |